HARCA Letter 5 - Invitation letter 1 – Commercial leaseholders

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| NameAddress |  |

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|  | Insert date |

Dear Sir or Madam,

**Re: Invitation to discuss the Chrisp Street Compulsory Purchase Order**

You will recently have received a letter explaining that the Council and Poplar HARCA would like to invite you to meet with us to discuss the following:

* Review any negotiations that have taken place to date in relation to:
	+ Changes to your lease
	+ Relocation options
	+ Surrender of your lease
* Ensure that you fully understand what the Council’s CPO process involves
* Explain the implications if it becomes necessary for the Council to acquire your property through the CPO route.
* Discuss any questions you may have.

Poplar HARCA and Telford Homes are setting up meeting sessions at the Chrisp Street Management office at 19 Market Square. We would like to arrange an appointment for you to meet with officers from HARCA and the Council on 3rd, 5th or 6th December.

Please contact Kelly O'Dwyer at Telford Homes on 01192 701 907 or by e mail kelly.odwyer@telfordhomes.london in order to book a specific time for your meeting.

I hope this is helpful and we look forward to meeting you.

Yours faithfully,



**Tony Draper**

**Decant Consultant**